

PATIENT INFORMATION SHEET: HOW TO ACCESS THE PRIVACY PROCESS IN OUR OFFICE

Privacy of your personal information is an important part of our office, providing you with quality dental care. We understand the importance of protecting your personal information. We are committed to collecting, using, and disclosing your personal information responsibly. We also try to be as open and transparent as possible about the way we handle personal information. It is important to us to provide this service to our patients.

Our Privacy Information Officer is Dr. Amardeep Sekhon and can be reached at:
310-1335 Carling Ave
Ottawa, ON K1Z8N8
Phone: (613) 722-8507

Dr. A Sekhon will attempt to answer any questions or concerns that you might have.

If you do have a concern and wish to make a complaint to us about our privacy practices, including asking questions about the contents of your charts or records, you must make your request in writing. Please send it to our office's Privacy Information Officer by surface or e-mail.

Our Privacy Information Officer will promptly acknowledge receipt of your complaint in writing and ensure that it is investigated thoroughly. You will be provided with a formal decision in writing and the reason for the decision.

If you are dissatisfied with the decision, you may seek further information from the Privacy Commissioner of Canada. We have included all the necessary contact information listed below.

Postal Address:
Privacy Commissioner of Canada
112 Kent Street
Ottawa, ON K1A1H3